

Peoples Achieve Community Charter School-08006057 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Professional Standards	Professional Standards (On-Site Assessment Tool)	Peoples Achieve Community Charter School-08006057	1219	04/27/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:12 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Gwen Martinez 04/20/2026 01:57 PM				
	Will be implemented before June 30, 2026				
	Corrective Action Plan: Rejected by Kaitlyn Matthews 04/17/2026 06:19 AM				
	Please indicate the date of implementation.				
Corrective Action History	Corrective Action Plan: Submitted by Gwen Martinez 04/16/2026 01:55 PM				
	The school acknowledges that staff involved in National School Lunch Program and School Breakfast Program activities did not fully meet or document the required annual professional standards training hours.				
	To address this, the school will identify all applicable staff and ensure they complete the required annual training based on their level of involvement in the nutrition program. Staff working 20 or more hours per week on program-related activities will complete at least 6 hours of annual training, and staff working fewer than 20 hours per week will complete at least 4 hours. The School Business Administrator will maintain a training tracker and supporting documentation and will include this requirement in the school's annual compliance calendar to ensure future compliance.				
Corrective Action History	Flagged by Kaitlyn Matthews 03/27/2026 07:13 AM				
	Administrative, office and/or other school staff (e.g. teachers serving and/or counting meals in the classroom) who regularly work on National School Lunch and/or School Breakfast related activities throughout the school year must meet professional standard training requirements. Staff working 20 or more hours on School Nutrition program related activities are required to complete at least 6 hours of annual training. Part time staff (working less than 20 hours per week) are required to complete at least 4 hours of annual training. Training can be obtained in a variety of formats, including online courses, live or recorded webinars, in-person trainings/workshops, conferences, meetings etc. Training resources are also available at: https://theicn.org/ .				
	Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Afterschool Snack Program	Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)	People's Achieve Community Charter Elemen-331809		04/27/2026	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:11 AM CAP Accepted				
	Corrective Action Plan: Submitted by Gwen Martinez 04/20/2026 02:59 PM Implementation 3/17/2026				
	Corrective Action Plan: Rejected by Kaitlyn Matthews 04/17/2026 06:21 AM Please indicate the date of implementation.				
	Corrective Action Plan: Submitted by Gwen Martinez 04/16/2026 02:01 PM				
	The school acknowledges that the After School Snack Program was not operating in compliance with program requirements because snacks were distributed during the school day rather than during supervised afterschool educational or enrichment activities held at the end of the regular school day.				
	To correct this issue, the school will immediately revise its snack service procedures to ensure that all snacks claimed under the After School Snack Program are served only in eligible afterschool settings and at the appropriate time. Staff involved in administering and serving the program will be retrained on program requirements. This requirement will be added to the school's annual food service compliance calendar and internal compliance checklist. The School Business Administrator, in coordination with program and food service staff, will be responsible for monitoring compliance and maintaining supporting documentation. This corrective action will help ensure ongoing compliance with program requirements.				
	Flagged by Kaitlyn Matthews 03/27/2026 07:13 AM Acceptable education or enrichment activities must be conducted before, during or after the snack meal service. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Afterschool Snack Program	Afterschool Snack Program (Other Programs)	People's Achieve Community Charter Elemen-331809		04/27/2026	CAP Accepted

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	To correct this issue, the school will immediately revise its snack service procedures to ensure that all snacks claimed under the After School Snack Program are served only in eligible afterschool settings and at the appropriate time. Staff involved in administering and serving the program will be retrained on program requirements. This requirement will be added to the school's annual food service compliance calendar and internal compliance checklist. The School Business Administrator, in coordination with program and food service staff, will be responsible for monitoring compliance and maintaining supporting documentation. This corrective action will help ensure ongoing compliance with program requirements.				
	Flagged by Kaitlyn Matthews 03/27/2026 07:13 AM Acceptable education or enrichment activities must be conducted before, during or after the snack meal service. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Afterschool Snack Program	Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)	People's Achieve Community Charter Elemen-331809		04/27/2026	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:12 AM CAP Accepted				
	Corrective Action Plan: Submitted by Gwen Martinez 04/20/2026 02:53 PM				
	Implementation will be done within the first four weeks of operations, which will be when school sessions begin, 9/30/2026				
	Corrective Action Plan: Rejected by Kaitlyn Matthews 04/17/2026 06:20 AM Please indicate the date of implementation.				
	Corrective Action Plan: Submitted by Gwen Martinez 04/16/2026 01:57 PM				
	This requirement will be added to the school's annual food service compliance calendar and internal compliance checklist. The School Business Administrator, in coordination with the appropriate staff, will be responsible for monitoring compliance and maintaining documentation of completion. This corrective action will help ensure ongoing compliance with program requirements				
	Flagged by Kaitlyn Matthews 03/27/2026 07:13 AM				
	The program must be monitored using the ASP On-Site Review Form 365 within the first 4 weeks of operation each year.				
Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.					
Afterschool Snack Program	Afterschool Snack Program (Other Programs)	People's Achieve Community Charter Elemen-331809		04/27/2026	CAP Accepted

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	Corrective Action Plan: Submitted by Gwen Martinez 04/16/2026 01:57 PM				
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	The program must be monitored using the ASP On-Site Review Form 365 within the first 4 weeks of operation each year.				
	Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Afterschool Snack Program	Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)	People's Achieve Community Charter Elemen-331809		04/27/2026	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/28/2026 09:00 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Gwen Martinez 04/26/2026 08:05 PM				
	Date of implementation is March 17. Documents will be uploaded in documents tab.				
	Corrective Action Plan: Rejected by Kaitlyn Matthews 04/17/2026 06:21 AM				
	Please attach point-of-service counts (Daily Snack Count Record, Form 314), explanation of ASP enrichment activities and times ASP is served in the documents tab in SOARS. Indicate the date of implementation.				
	Corrective Action Plan: Submitted by Gwen Martinez 04/16/2026 02:11 PM				
	To correct this issue, the school will ensure that all snacks claimed under the Afterschool Snack Program are served only at the end of the regular school day during supervised educational or enrichment activities. The school will also maintain complete and accurate point-of-service snack counts by student/benefit category using the Daily Snack Count Record (Form 314). This requirement will be added to the school's annual food service compliance calendar and internal compliance checklist. The School Business Administrator, in coordination with program and food service staff, will be responsible for monitoring compliance, training applicable staff, and maintaining required documentation.				
	Flagged by Kaitlyn Matthews 03/27/2026 07:13 AM				
	Point-of-service snack counts by student/benefit category must be maintained. Snack counts must be properly counted and claimed.				
Corrective Action History	Corrective Action Finding: Review Month (February)				
	The Afterschool Snack Program is not being properly followed. 4,069 snacks are non-reimbursable due to point-of-service counts not being maintained. Additionally, snacks are being distributed to classrooms between breakfast and lunch, not at the end of the school day. The Afterschool Snack Program is defined as "a federally assisted snack program that provides students with a nutritional boost during supervised education and enrichment activities that occur at the end of their regular school day".				
	Please attach point-of-service counts (Daily Snack Count Record, Form 314), explanation of ASP enrichment activities and times ASP is served in the documents tab in SOARS. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Afterschool Snack Program	Afterschool Snack Program (Other Programs)	People's Achieve Community Charter Elemen-331809		04/27/2026	CAP Accepted

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	Corrective Action Plan: Submitted by Gwen Martinez 04/16/2026 02:11 PM To correct this issue, the school will ensure that all snacks claimed under the Afterschool Snack Program are served only at the end of the regular school day during supervised educational or enrichment activities. The school will also maintain complete and accurate point-of-service snack counts by student/benefit category using the Daily Snack Count Record (Form 314). This requirement will be added to the school's annual food service compliance calendar and internal compliance checklist. The School Business Administrator, in coordination with program and food service staff, will be responsible for monitoring compliance, training applicable staff, and maintaining required documentation.				
	Flagged by Kaitlyn Matthews 03/27/2026 07:13 AM Point-of-service snack counts by student/benefit category must be maintained. Snack counts must be properly counted and claimed. Corrective Action Finding: Review Month (February) The Afterschool Snack Program is not being properly followed. 4,069 snacks are non-reimbursable due to point-of-service counts not being maintained. Additionally, snacks are being distributed to classrooms between breakfast and lunch, not at the end of the school day. The Afterschool Snack Program is defined as "a federally assisted snack program that provides students with a nutritional boost during supervised education and enrichment activities that occur at the end of their regular school day". Please attach point-of-service counts (Daily Snack Count Record, Form 314), explanation of ASP enrichment activities and times ASP is served in the documents tab in SOARS. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
SFA/Sponsor On-Site Monitoring	SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H)	People's Achieve Community Charter Element-331809	901	04/27/2026	CAP Accepted

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	CAP Accepted				
	Corrective Action Plan: Submitted by Gwen Martinez 04/16/2026 01:53 PM				
	The on-site monitoring review of the lunch and breakfast counting and claiming procedures was not completed prior to February 1. This oversight occurred during an administrative transition and because the deadline was not included in the school's compliance tracking process. Going forward, the school will ensure this review is completed annually before the February 1 deadline by adding it to the annual compliance calendar and assigning responsibility for completion and documentation to the School Business Administrator in coordination with the food service team.				
Reporting and Recordkeeping	Flagged by Kaitlyn Matthews 03/27/2026 07:13 AM				
	All SFAs must conduct an on-site accountability review of breakfast and lunch prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#211) must be used. Accountability reviews must be conducted by an SFA employee.				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
	Reporting and Recordkeeping (On-Site Assessment Tool - Site) (1502H)	People's Achieve Community Charter Elemen-331809	1502	04/27/2026	CAP Accepted

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	Corrective Action Plan: Rejected by Kaitlyn Matthews 04/17/2026 06:20 AM Please indicate the date of implementation.				
	Corrective Action Plan: Submitted by Gwen Martinez 04/16/2026 01:59 PM The school acknowledges that separate production records were not completed for kindergarten students who eat lunch in the classroom, separate from students in grades 1–8 who eat in the cafeteria. To correct this issue, the school will ensure that separate production records are prepared for kindergarten classroom meal service and for cafeteria meal service, as applicable. This will ensure that meals served in different service locations are properly documented. This requirement will be added to the school's annual food service compliance calendar and internal compliance checklist. The School Business Administrator, in coordination with the food service staff, will be responsible for monitoring compliance and maintaining the required documentation. This corrective action will help ensure ongoing compliance with program requirements.				
	Flagged by Kaitlyn Matthews 03/27/2026 07:13 AM Grades 1-8 eat lunch in the cafeteria. Kindergarten students eat lunch in the classroom (2 classrooms). SFA must complete a separate production record for the kindergarten students since they eat lunch in the classroom. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Afterschool Snack Program	Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)	People's Achieve Community Charter Elemen-331809	1700	04/27/2026	CAP Accepted

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	Corrective Action Plan: Submitted by Gwen Martinez 04/16/2026 02:00 PM				
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	Flagged by Kaitlyn Matthews 03/27/2026 07:13 AM Violations were found for the After School Snack Program. Snacks are being distributed to classrooms between breakfast and lunch, not at the end of the school day. The Afterschool Snack Program is defined as "a federally assisted snack program that provides students with a nutritional boost during supervised education and enrichment activities that occur at the end of their regular school day". Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged